



Monthly Council Meeting-Minutes  
Thursday, September 5<sup>th</sup>, 2024 @ 7:00 pm  
CDC Boardroom, William Callbeck Centre

**Present:**

**Mayor:** Matthew Bowness

**Councillors:**

Karen Ashley-Neill (Deputy Mayor)

Barry Stewart

Derrick Blacquiere

Nichola Arsenault

**CAO:** Kevin McKenna

**Guests:** Ron Rayner

**Absent:**

**Councillors:**

Robert Green

- 1. Call to Order and Attendance** – Meeting was called to order at 7:00 PM. Mayor Matthew Bowness welcomed all Councillors and Guests in attendance.
- 2. Approval of Agenda:** Moved by Karen Ashley-Neill, seconded by Nichola Arsenault that Agenda be approved as presented. **Motion Carried.**
- 3. Determine Conflict of Interest:** No Conflict of Interest by any member present.
- 4. Review and Approval of Minutes from Previous Meetings:** Minutes from our last Regular Council Meeting on Wednesday July 3<sup>rd</sup>, 2024, were reviewed and presented by Mayor Bowness. Moved by Derrick Blacquiere, seconded by Barry Stewart that the Minutes of the July 3<sup>rd</sup>, 2024 meeting be approved as presented. **Motion Carried.**



5. **Business Arising from Previous Meeting:**

A) **Newsletter Distribution:** Reported by Ron Rayner and Councillor Nichola Arsenault that their households never received their copy of the May 2024 Newsletter that was distributed in early June 2024. CAO Kevin McKenna assured Council that he had instructed and paid Canada Post to distribute approximately 275 to 300 Newsletters to all residents under the Municipality communities of Central Bedeque and Village of Bedeque, using both their respective postal codes. Improvements will come with the establishment of our own Municipal Residential Address / Contact Information Database that is being established and further worked on this coming Fall. This comprehensive database will capture all contact information including all residential email and cell phone information. This will certainly improve future correspondence and Newsletter distributions.

B) **Memorandum of Understanding for Warming Center – RMBA and Baptist Church:** CAO McKenna reported that further development has not happened over the summer months to establish an updated and revised Memorandum of Understanding with the Central Bedeque Baptist Church. Mayor Matthew Bowness and CAO Kevin are to follow-up Pastor Steven Townsend and Treasurer Gerald Hill from the Central Bedeque Baptist Church and finalize this Memorandum of Understanding to outline each parties' roles and their financial responsibilities under the agreement.

C) **Memorandum of Understanding for Water Pump Shed Generator – RMBA and Kinkora Fire Department:** CAO Kevin reported that the final commissioning and testing for the Sommers Generator and final warranty approval has not happened since the Water Pump Shed Generator was installed in May 2024. Numerous attempts have been made to contact Lidstone Electric to complete this task. CAO McKenna will continue to follow up and finalize. Once completed we will have to establish training sessions with Kinkora Fire Department and initiate the Memorandum of Understanding between both ourselves and the Fire Department. Again, this MOU will have to be compiled following the meeting of both parties to establish who will be responsible for the ongoing maintenance and expenditures related to this new generator.

6) **Financials:**

CAO Kevin McKenna presented the Cumulative Income Statement Spreadsheets as of August 31<sup>st</sup>, 2024, to Council for their review.

**Balances in Bank Accounts as of August 31<sup>st</sup>, 2024**

<b>Main Account:</b>	<b>\$ 51,529.83</b>
<b>Gas Tax Account</b>	<b>\$ 834.50</b>
<b>Ball-Field Account</b>	<b>\$ 95,243.23</b>
<b>Contingency Savings</b>	<b>\$ 27,889.11</b>
<b>Emergency Management Plan Savings</b>	<b>\$ 1,294.35</b>



**Financials: (Continued)** Council Reviewed the 2024-2025 Budget with Cumulative Income Statements. Moved by Barry Stewart, seconded by Derrick Blacquiére that we accept the August 31<sup>st</sup>, 2024, Financial Statements as presented. **Motion Carried**

**7) New Business:**

**A) Update of Abandoned Properties Plus Unsightly Properties:**

CAO Kevin McKenna reported that he had received an email, from our local MLA Matthew MacFarlane which indicated his follow-up with Minister of Housing Robert Lantz and Province of PEI Building Permit Department representative Jon MacDonald concerning the two abandoned properties in the Village of Bedeque, along with the unsightly MacLeod property within the Central Bedeque boundaries. Mayor Matthew Bowness reported that the Patrick Shawn King residence located at 29 Leard Mill Road had been demolished and cleaned up the weekend of August 30<sup>th</sup>, 2024. No details are available on this action. CAO Kevin is to follow-up MLA Matthew MacFarlane with further updates and report back to Council. Also reported that the MacLeod House, located at 843 Dunk River Road Route 171 in Central Bedeque has seen some clean-up to the property since our last meeting. We will continue to follow-up and determine the best methods we should use to resolve this unsightly property issue.

**B) By-Election Requirements: Establish Election Date PLUS EMO/DEMO Positions**

Mayor Bowness reported that Council is required under Section 60 of the Municipal Government Act (MGA), to have another By-Election within six months from the vacated seat in Ward 1 - Village of Bedeque, after former Councillor Mitchell Arsenault's resignation. After considerable discussion Council set their By-Election Date for Ward 1, Village of Bedeque, to be Monday October 21<sup>st</sup>, 2024. In addition, CAO Kevin McKenna offered to be the Municipal Electoral Officer (MEO) and Ron Rayner offered to become the Deputy Municipal Electoral Officer (DMEO) as neither officer holds a Council Position as required by the Municipal Government Act. Both resolutions were Moved by Deputy Mayor Karen Ashley-Neill, seconded by Nichola Arsenault **Motion Carried**

**C) Summer Student Update on Work Performed:**

CAO Kevin McKenna reported that under the Provincial Jobs For Youth Program, the Rural Municipality of Bedeque had hired Claire Keough, a Holland Collage Summer Student to assist the Bedeque Area Minor Ball Association in their social media platforms. In addition, Claire was to assist our CAO in various administrative duties over the summer months, such as researching playground equipment and assist in establishing our own Municipal Residential Address / Contact Information Database. Kevin reported that the student was not available the majority of the summer months due to other work commitments. She has agreed to finish the work during the month of September and CAO Kevin will be monitoring her progress to see that her tasks are completed to our satisfaction.



**8) Correspondence:**

**A) Canada Games Legacy Fund:**

CAO Kevin McKenna presented Council with the idea of applying to the Canada Games Legacy Fund to help assist in building an outdoor 70 X 120-foot Sports Pad similar to Kinkora's Community Complex, along with playground equipment area and a 20 X 44 Foot Pickle Ball Court. Considerable discussion was held on the exact location of these facilities should we be fortunate enough to seek funding. Since the William Callbeck land adjacent to the Ballfield was no longer available it was felt by Council that we should look into what land is available surrounding the present McKenna Field at our Bedeque Community Park. Kevin is to meet with Ron Rayner and Mayor Matthew Bowness to measure out the land available and determine our options going forward.

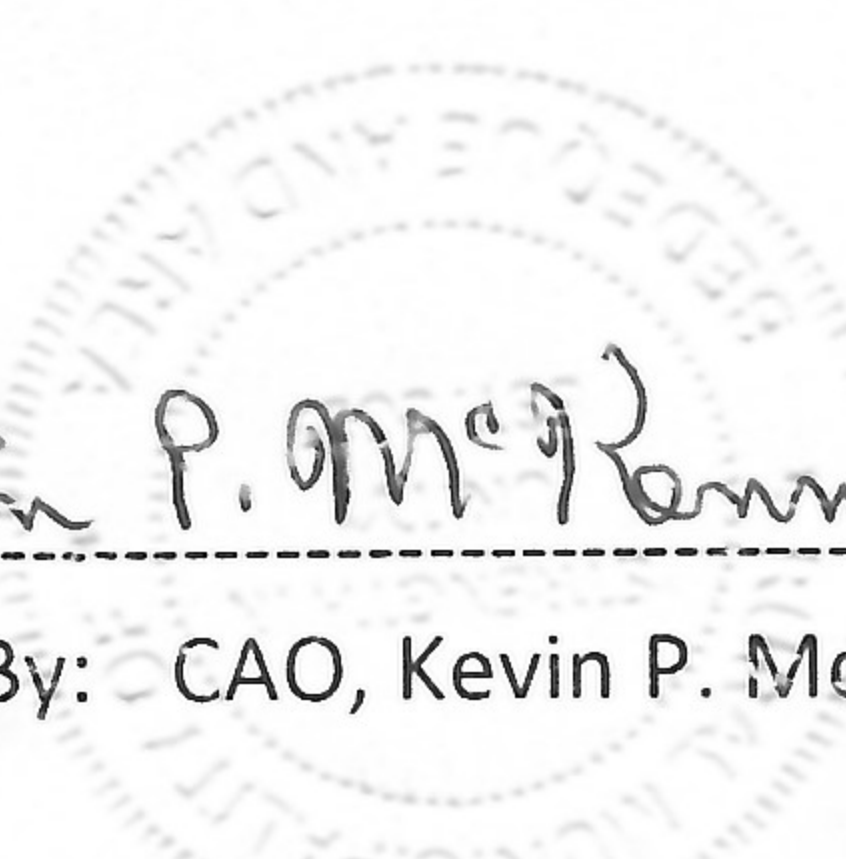
**B) Crosswalk - CDC Request on Behalf of Heritage Museum:**

CAO Kevin reported that he was recently approached by CDC Manager, Gay MacPherson with the idea of establishing a Crosswalk at the intersection of Callbeck Street and Linkletter Avenue to assist tourist and residents within our community, safer access from the present Bedeque Heritage Museum crossing the road to the Lucy Maude Montgomery Schoolhouse complex. Council members advised that this was proposed, presented and rejected in years gone by with the Department of Highways and Transportation. It was there argument that having such a crosswalk would require stop signs on Callbeck Street forming a three way stop. Highways also pointed out that having such an established intersection with crosswalk would result in additional ice buildup during the winter months and would be deemed as being unsafe. Kevin will approach Stephen Yeo from Dept of Highways once again to address our concerns and determine if they will look into establishing such a crosswalk.

**9) Open Floor: No Further Topics to Discuss**

**10) Schedule Next Meeting Date:** November 7<sup>th</sup>, 2024 @ 7:00 PM

**11) Adjournment:** Moved by Karen Ashley-Neill that the meeting be adjourned at 8:49 PM



*Kevin P. McKenna*

Prepared By: CAO, Kevin P. McKenna

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*Matthew Bowness*

Approved By: Mayor: Matthew Bowness

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