



Monthly Council Meeting-Minutes
Wednesday, May 3rd, 2023
7:00 pm
CDC Boardroom

Present:

Mayor: Matthew Bowness

Councillors:

Karen Ashley-Neill

Nichola Arsenault

Robert Green

Derrick Blacquiere

Barry Stewart

CAO: Kevin McKenna

Absent:

Councillor:

Mitchell Arsenault

Guests: Ron Rayner

- 1. Call to Order and Attendance** – Meeting was called to order at 7:03 PM. Mayor Matthew Bowness welcomed all Councillors and Guests in attendance.
- 2. Approval of Agenda:** Moved by Rob Green, Seconded, by Nichola Arsenault that Agenda be approved as presented. **Motion Carried.**
- 3. Tom Sherry Presentation on 150th Anniversary of PEI / Se Cow Head Lighthouse Inc.:**
Tom was unavailable to make his presentation this evening due to other commitments. We will invite him to our next Council Meeting scheduled for July 6th.
- 4. Determine Conflict of Interest:** No Conflict of Interest by any member present.
- 5. Review and Approval of Minutes from Previous Meetings:** Minutes from the March 22nd, 2023, meeting were reviewed by Mayor Bowness. Moved by Barry Stewart, seconded by Karen Ashley-Neill that the Minutes of the March 22nd, 2023, meeting be approved as presented. **Motion Carried.**

6. Business Arising from Previous Meetings:

A) Down Trees at Old Schoolhouse: Matthew Bowness indicated that the fallen trees, surrounding the Lucy Maude Montgomery Schoolhouse property, still need to be cut down and removed. This will be done next Tuesday May 9th, 2023 @ 7:00 PM with Ron Rayner offering his tractor to transport brush and logs to his private brush pile.

B) Mosquito Control Program: At our March 22nd, 2023 meeting it was recommended and moved by Council that we abolish the Bedeque Bay Area Marshland Mosquito Control Program previously conducted by Dale Wood. Council discussed various alternatives on how the municipality can combat mosquitoes by educating residents how they can stop mosquitoes from breeding and combating reproduction. Barry Stewart researched these methods and introduced a potential Flyer labelled “**Stop mosquitoes from Breeding**” which should be distributed to all residents. Council felt that this Flyer distribution through Canada Post Distribution methods, should be attached to a covering letter from the Municipality explaining how we came to this decision. Advise residents that we have sought input from local residents by conducting an Information Session in January 2023. At that Information meeting Guest Speaker Shawn Schofield from PEI Department of Environment provided professional advice on what methods work and do not work in combating mosquitoes. Also advise residents that the present method is basically not working so we will abolish the program for now but will re-evaluate the Fall.

Action Items: CAO Kevin is to compile covering draft letter for Council’s review before distribution over the next week and aim for mailing Covering Letter and attached Mosquito Flyer before May 12th, 2023.

Ron Rayner has offered to obtain his spraying certification and spray at both Ballfields. In addition Council will meet with surrounding Ballfield neighbours (Shawn McLean, Joe Evans etc.) to seek approval and support before spraying applications.

C) New Initiatives: Contingency Savings Account: With the Marchland Mosquito Control Program being abolished this upcoming summer this meant reduced expenditures of approximately \$ 18,000.00 not going towards that program. In addition the Municipality received \$15,000.00 from the Municipal Administrative Support Program (MASP) and also \$ 13,585.00 received in GST Rebates from McKenna Ballfield Project (2020-2021 Fiscal Periods). Council felt that a portion of these funds be set aside for future community projects. Projects suggested were a children’s playground/recreational area at Bedeque Park/Mckenna Field or further assistance to the Bedeque Recreational Center or both Bedeque Ballfield’s . Accumulation of these funds over 2-3 years could be matched with Federal and Provincial Funding to make these initiatives happen. Council recommended that \$ 20,000.00 be moved from our Main Chequing Operating Account to a new Contingency Savings Account at our Consolidated Credit Union. CAO Kevin will provide Letter of Direction with present signing officers added to that new daily interest Savings Account. Moved by Barry Stewart, Seconded by Derrick Blaquiere : **Motion Carried**

D) Content of Media Package to Residents: Council discussed that the media package to residents could be in the form of a covering letter outlining to residents our new Municipal Office location, address and office hours. We should also advise residents of our Mayor and Councillors names only and our new email address used to contact the Municipality. In addition we could provide our Web Page Address and Facebook Account details. Mayor Bowness suggested that this letter is an ideal time to ask all residents for their contact information. Stress that their email address and cell phone information would be very beneficial as we are compiling a database for our Emergency Measures Policy Program. Also stress that this information will be retained in strictest confidentiality and very imperative to have for our Emergency Response Plan in the event of a Community Emergency. This will also allow for us to communicate more efficiently with all our Municipal residents for upcoming community events. CAO Kevin is to include the above Media Package items in the Covering Letter sent out with the Mosquito Flyer.

7) New Business:

A) Summer Student Job

CAO Kevin reported that he has applied for Two (2) Summer Students through the Province of PEI Jobs for Youth Program to assist the Bedeque Area Minor Ball Program in Field Maintenance. Two positions were applied for as BAMBA was not sure if Federal Program Student assistance was available this year. If successful the Students could also assist with Municipality duties . Approval will be determined by end of May 2023.

B) Annual Expenditure Report: CAO Kevin reported that Annual Expenditure Report (AER) for 2022-2023 Fiscal Year is due into the Province of PEI by May 15th, 2023. The AER has to be prepared by our Auditor MRSB who reconciles and reports on all expenditures made towards projects under the Canada Community Building Fund (CCBF) or formerly known as the Gas Tax Fund. Arrangements are being made to have MRSB submit the report ASAP.

C) CCBF- Community Improvement Program (CIP) Application – Decision in June 2023: CAO Kevin reported that our CIP Application under the CCBF Program was submitted for approval in February 2023 for McKenna Field Recreational Facilities Project. With the Provincial Government Election in March to April 2023 this CCBF -CIP Application is shown as Under Review with final reviews and decisions being rescheduled June 2023. We will be advised once a decision is made. If not approved the funds allocated for this Project will be placed back into the Official Plan Commitments Project.

D) 2022-2023 Audited Financial Statements: Material is being prepared for submission into Our Auditors MRSB. With Tax Season our work will not be looked at until middle of May. CAO Kevin is to finalize material and setup meeting next week.

E) Rural Growth Initiative Application McKenna Field: CAO Kevin outlined the work to be completed under Phase 2 of the McKenna Field Project during 2023 Season, that is being funded by ACOA and the Province of PEI. With the provincial election and the ministerial portfolio changes we had to re-apply for provincial funding under the Rural Growth Initiative Application originally submitted September 2022. Both RMBAA and BAMBA are co-applicants under this application . As agreed under our license agreement between Bedeque Area Minor Ball Association and RMBAA it was agreed that maintenance and electrical cost under the Facilities Building and Walking Trail lighting would be covered by BAMBA. The Facilities Building would be winterized and closed after the Ball Program concludes each year. Moved by Barry Stewart, Seconded by Derrick Blaquiére to proceed with Project as outlined. **Motion Carried**

A) Financials:

CAO Kevin McKenna presented the Cumulative Income Statement spreadsheets to Council. The finalized figures for fiscal year ending March 31st, 2023 were distributed along with new 2023-2024 Fiscal Year spreadsheets.

Balances in Bank Accounts as of April 30th, 2023

Main Account:	\$ 73,226.23
Gas Tax Account	\$ 15,327.50
Ball-Field Account	\$ 97,411.22

B) Correspondence: No Correspondence received for review.

C) Open Floor: No Topics Discussed

D) Schedule Next Meeting Date: July 6th, 2023 @ 7:00 PM

E) Adjournment: Moved by Karen Ashley-Neill that the meeting be adjourned at 9:15 PM

Prepared By: CAO, Kevin P. McKenna

Approved By: Mayor: Matthew Bowness