



Special Council Meeting-Minutes
Wednesday, December 7th, 2022
7:00 pm
CDC Boardroom

Mayor: Matthew Bowness

Councillors:

Karen Ashley-Neill
Robert Green
Mitchell Arsenault
Nichola Arsenault
Derrick Blacquiere
Barry Stewart

CAO: Kevin McKenna

- 1. Call to Order and Attendance:** Meeting was called to order at 7:00 pm. Mayor Matthew Bowness welcomed all newly elected Councillors and returning Councillors to this Special Meeting.
- 2. Purpose of Special Meeting:**
 - Mayor Bowness indicated that the sole purpose of this Special Meeting was to complete the Swearing In Ceremonies for all Council Members pursuant to Section 80 of the Municipal Government Act. Each Member is to complete and sign the Municipal Oath of Office Form and then have the form sworn and affirmed before the Chief Administrative Officer for his signature. This has to be completed before commencement of any Regular Council Meeting under the new slate of Council Members.
 - In addition, each and every member is required to complete and sign a Disclosure Statement pursuant to Section 107(2) D and Section 107(2) E of the Municipal Government Act. Each newly elected Council Member and all returning Council Members are to complete this form every year for the next year of office. Again, these forms are to be signed and witnessed by the Chief Administrative Officer before submitting them into the Province of PEI Municipal Affairs offices.

- 3. Municipal Oath of Office Form:** Mayor Matthew Bowness and all six (6) Council Members signed the form, sworn and affirmed before Chief Administrative Officer Kevin McKenna.
- 4. Disclosure Statement Forms:** Mayor Matthew Bowness and all Council Members completed and signed all Disclosure Statements. All forms were witnessed by Chief Administrative Officer Kevin McKenna. He will look into where all these forms are to be submitted and/or retained
- 5. Schedule Next Meeting Date:** Next Meeting – Thursday December 8th, 2023 @ 7:00 PM
- 6. Adjournment:** Moved by Barry Stewart that the meeting be adjourned at 7:30 PM

Prepared By: CAO, Kevin P. McKenna

Approved By: Mayor: Matthew Bowness